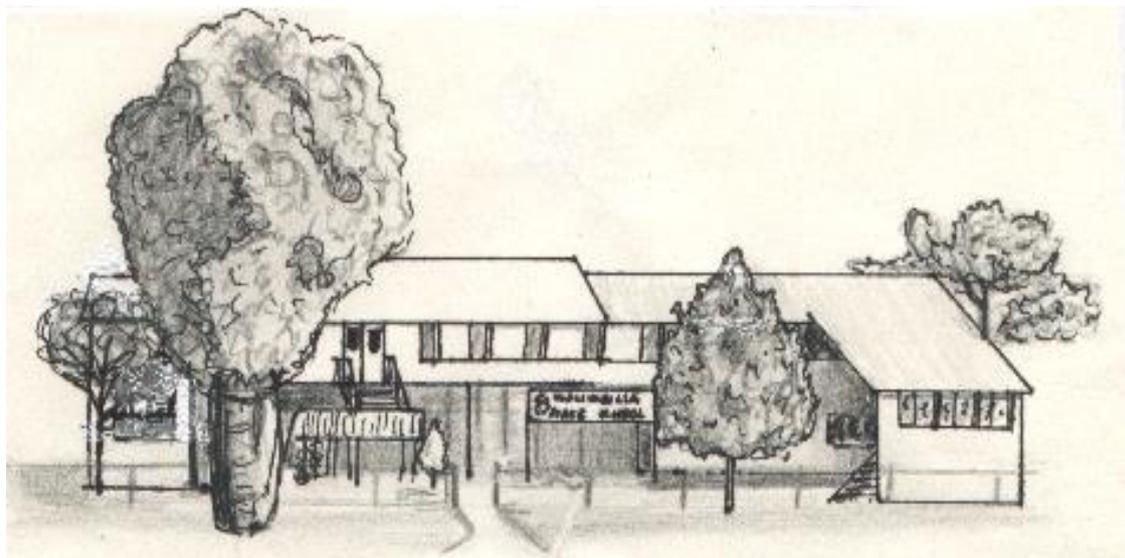


WALLUMBILLA P - 10 STATE SCHOOL



PARENT INFORMATION BOOK

2017

High Street, Wallumbilla Q 4428

Telephone 07 4629 8888

Fax 07 4623 4387

Office Hours 8.30am to 3.00pm

Email principal@wallumbiss.eq.edu.au

Principal Melissa Graham

WELCOME

We are pleased to welcome you and your child to Wallumbilla P – 10 State School and sincerely trust that your child's education at this school will be a rewarding and meaningful experience.

Education is a shared community responsibility and Wallumbilla State School recognises the need for a genuine partnership to exist for those with a stake in education. Strong ties are established between the school and the community, with decision making being a collaborative process.

We trust that you will become active members of our school community and help us to build a school based on the finest education principles.

ENROLMENT

The school caters for Prep to Year 10 students.

Prep children need to be five by 30 June in the year they enrol in Prep. Year 1 students will need to be six by 30 June in the year they enrol. A Birth Certificate or Extract of Birth Entry is to be sighted. Admission to all other year levels may be made at any time.

The enrolling parent/guardian and the student are asked to sign an Internet access agreement policy to allow their child supervised use of the Internet whilst at school. Failure to sign this agreement will negate their child's permission to use the Internet.

Enrolling parent/guardian will also be asked to sign a student media consent form giving the school permission to use works created by the child in the course of his/her studies or photos of the child for purposes associated with the promotion of Education Queensland or the State of Queensland.

If you change your address, name, telephone number or any other details during enrolment, please let the school office know so that the school records can be kept up to date.

COURSE OF STUDY

Prep	Combination of formal study in key learning areas (English, Maths, Science, etc) and developmental play activities.
Years 1 – 6	Students have learning experiences from the Key Learning Areas: English, Maths, History, Geography, Science, Health & Physical Education, Arts (Music, Art & Craft) and Technology. French begins in Year 5.
Years 7- 10	A varied Curriculum is offered to students in Years 7, 8, 9 and 10. Within this program students must study – Maths, English, History and Geography, Science, Health and Physical Education, Humanities and Social Sciences and Technology. Students study French until the end of Year 8. Students also select elective subjects in Year 9 and 10 which may include (subject to demand and resourcing): ICT, Business, Food Studies, Home Economics, Performing Arts and Visual Arts.
Years P – 10	Access to swimming lessons through HPE during the summer terms (1 & 4).

DAILY ROUTINE

The school day commences at 8.55am and concludes at 3.00pm. Children should not arrive before 8.30am. There are three sessions each day broken by morning tea at 11:00am and lunch at 12.50pm. There is a whole school parade each Monday and a Preschool to Year 6 parade each Friday afternoon.

SCHOOL EXPECTATIONS

Behaviour

Wallumbilla is a P-10 campus that prides itself on being proactive. This means rewarding students whenever possible through certificates, words of encouragement or even end of term, sector wide (P - 3; 4 – 6 & 7 – 10) rewards such as movie trips, free swimming sessions, games afternoons or other negotiated activities. Teachers and students negotiate these sector wide rewards at the start of each term. Rewards are usually undertaken in the last week of term.

Behaviour at Wallumbilla P – 10 State School is based around four simple rules: Be Safe; Be Responsible; Be Respectful and Be Committed to Learning. Students are explicitly taught these rules and what the expectations are of students under these four rules. Junior students (P – 3) collect 'bee' stickers during the term towards the negotiated reward. Year 4 – 10 students have a 'Gold Card' which details the rules and the negotiated reward for the term. Providing students receive no 'hole punches' in their gold card they remain eligible for the end of term reward.

It is important that all students develop respect for themselves as individuals and as members of the school community. Students are expected to conduct themselves in a manner that will not detract from their own reputation or that of other school members. The way in which they wear their uniform, their behaviour inside and outside school and care for the appearance of the school grounds and property, reflects upon their personal standards, standards of their family and the standards of the school.

It is expected that all students will participate, to the best of his/her ability, in as many school activities as possible. These activities include class-work, homework, and sporting and cultural activities. Once students become involved in a sporting, cultural or social activity, it is expected that they will accept all the consequential commitments.

Providing a safe and tolerant school for all students is the aim of any school. This safety is provided through providing rewards and deterrents for the relevant behaviours. On the occasion where students display inappropriate behaviour in the classroom, the teacher will follow their classroom behaviour plan which may include time out, withdrawal, moving of student, lunch time detention or referral to the office. If the student is unresponsive to this action, the teacher or Principal will contact the parent. A similar system applies for the playground. Other options may include an Individual Management Plan, In School Suspension or External Suspension. The Principal reserves the right to make this final decision.

Further information regarding behaviour can be found in the 'Responsible Behaviour Plan for Students'.

Late Arrival or Early Departures

Students who arrive at school late must be signed in at the office by a responsible adult. This procedure should be followed even if the student arrives at school during morning recess or the lunch break. Students wishing to leave school before 3.00pm must also be signed out by the parent / guardian or other responsible adult (prior approval necessary).

Reporting and Assessment

With the use of the Australian Curriculum and the DEET C2C units of work, much of our assessment has become ongoing during the whole year. Students will often have three or four pieces of assessment in the areas of English, Mathematics, Science, History and Geography during a semester. These are completed within each five week curriculum unit. Assessments will take many forms and students will be supplied with a criteria sheet to assist them in preparing their assessment items.

Secondary and primary reports are sent home at the conclusion of each semester. Formal interviews are arranged by the school at the end of terms 1 & 3. Parents are invited to attend during these times. Parents are encouraged to arrange other interviews with their child's teachers throughout the year as

matters arise. Early discussions of an issue may help to achieve a satisfactory result more quickly than waiting until reporting junctures occur.

Accidents and Illness

In the case of minor accidents the staff member on duty will normally clean the wound and apply a dressing. If a child becomes too sick at school to continue with class work, every effort will be made to contact the parents.

In the case of a more serious accident or illness, every effort will be made to contact the parents. If, however, this cannot be done, the school will take any necessary action to ensure the well being of the child, including the use of the ambulance service or Wallumbilla hospital facilities / services. The use of the Wallumbilla Hospital is seen as an extension of our first aid service at the school.

Absence from School

In the case of absence from school, a note of explanation, signed by a parent or guardian, must be given to the form teacher or class teacher when the student returns to school or alternatively a phone call to the office. This is particularly advisable if the absence is prolonged. If an absence is anticipated eg family holidays, the school should be advised beforehand. Parents are asked to notify the Principal or class teacher immediately if students are **absent for an assessment item**.

The school office will contact parents where no reason is provided for a student's absence. Repeated unexplained absences may be dealt with through more formal processes and may result in parents being recommended for prosecution for failing to ensure compulsory attendance at school.

STUDENT RESOURCE SCHEME (Secondary students)

Each year the Government pays a Textbook Allowance for each student in the secondary school, for the purpose of purchasing textbooks and resources for classroom use. With written consent from parents the school retains this funding provided by the Government to purchase these resources on behalf of the parent. Parents are encouraged to participate in the Student Resource Scheme to take advantage of the cost benefits of bulk purchasing. If parents elect not to participate in the Student Resource Scheme, parents are responsible for supplying all textbooks and resources required in the classroom.

CHAPLAINCY

The school has been served by a chaplain – Mr Yanto Hall. Mr Hall visits Wallumbilla every Thursday and interacts with students in both classrooms and the playground. Mr Hall is available for students (and their families) to talk to in times of need or just for a general chat at any time. From time to time Mr Hall may offer students programs in resilience, dealing with bullying and in relationship building. Mr Hall brings a passion for working with children, a skill in guitar playing and sketching to this role.

Parents of enrolling students will be offered the opportunity for their children to interact with 'Chappy' while they are at this school.

UNIFORM

The school has a uniform developed and endorsed by the school and the P & C.

Summer Uniform

Shirts	Bottle green polo shirts – plain or with custom woven Wallumbilla State School collars (available from the P&C)
Shorts/Skorts/Skirts	Must be navy
Socks	Predominantly White
Shoes	Closed in (mandatory)
Hat	Navy full brimmed, bucket hats accepted, no caps

Winter Uniform

Tracksuits	Bottle green or navy, or a combination Visible brand names/logos are not permitted Representative sports tracksuits can be worn by official recipient only
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Shirts	Bottle green polo shirts – plain or with custom woven Wallumbilla State School collars (available for purchase from the P&C). In winter a white, navy or bottle green skivvy may be worn under the uniform shirt.
Shorts/Skortts/Skirts	Must be navy
Socks	Predominantly White
Shoes	Closed in is preferred
Hat	Navy full brimmed, bucket hats accepted, no caps

Sports Uniform Bendemere - red polo shirt
Maranoa - royal blue polo shirt

Jewellery One watch and one pair of stud earrings are the only permitted jewellery. No bracelets, no necklaces, no other visible piercing.

Makeup Makeup and fingernail polish is NOT permitted

Hair Hair is to be of a natural colour. Shoulder length hair to be tied up or back and away from face

SPORTING HOUSES

Bendemere Red (named after our local shire) **Maranoa** Blue (named after our region)

TRANSPORT - BUSES

We have four school buses that bring students to our school from all four points of the compass. Continuation of bus travel is dependent upon the good behaviour of the students on the bus. The school must be notified when you make changes to your child's bus arrangements. A bus roll process operates within the school. Parents should inform the class teacher or office when their child is not travelling home on the bus. Students wait for the buses in the undercover area and are supervised by a teacher aide.

NEWSLETTER

A newsletter is published every Tuesday and given to the eldest member of each family. This newsletter is also available on the school website and can be emailed to you upon request (and supply of a valid email address).

STUDENT MEDICATION AT SCHOOL

Staff may administer oral medication, prescribed by a doctor, provided it is given in strict accordance with instructions by the child's doctor and is requested by parents/guardians in writing. The pharmacist's instructions on the medication container should indicate specific quantity and times at which medication is to be administered. Medicine should be forwarded to school in the original container.

Non-prescribed oral medicines, eg Panadol, Sudafed, Disprin etc cannot be given by staff without written consent provide by an authorised practitioner (form available from school office).

EXCURSIONS

As excursions/camps are offered throughout the year, you will be notified of the associated costs. From 2014 Students in Year 5 & 6 will attend the Tallebudgera Beach Camp every second year (starting in 2015) and the Year 7, 8 & 9 students are offered an excursion every third year (usually to Sydney / Canberra). This will next occur in 2017. Year 10 students are offered a yearly camp with a focus on leadership and team building. This will usually occur early in the school year (prior to the Easter vacation).

FOOTBALL / NETBALL

An opportunity exists for students at all year levels to participate in the annual Roma & District Rugby League and Netball competitions. Games are played on Saturday mornings and training is usually held on Thursday afternoons, straight after school. Parental involvement is a necessary component of this program – through coaching or managing teams or transporting students to games in other centres. Football players must pay an insurance levy and netballers a registration fee before they can commence the season. These fees are advised at the commencement of the football/netball season.

LOCKERS

Year 7 to 10 students are offered lockers for daily storage of personal equipment / belonging. There is no implication of responsibility on behalf of the school for items that may go missing from these lockers.

MONEY

Money sometimes needs to be brought to school for such things as school fees, photos, and excursions. Please ensure that all money is sent to school in an envelope with the child's name, amount and the activity clearly written on it. It is to be placed in the mail box on the front desk in the office.

LOST PROPERTY

Parents are requested to ensure that all property, especially clothing, be distinctively and permanently marked. No valuables or excessive money should be brought to school. The school will not accept responsibility for property lost or stolen. The 'lost property box' is located outside the school office.

TUCKSHOP

The P & C Association operates a tuckshop every Thursday. A current tuckshop menu is available from the office. From time to time an 'extra tuckshop or sausage sizzle' may be offered to help with fundraising towards a specific event. This will always be notified through the newsletter.

SHOP LUNCHES

Lunches are available from the Wallumbilla General Store, except on tuckshop days. Shop lunch orders must be filled in and left at the office before the start of school. Lunches will be delivered to the office at the beginning of second break. Children are not permitted to leave the school grounds to order or collect lunch.

BICYCLES

Children may ride their bicycles to school and bicycle racks are provided. When riding a bicycle, it is required by law to wear a safety helmet. Bicycles **are not** to be ridden in the school grounds.

PARENTS AND CITIZENS ASSOCIATION

The association meets on each month and meeting dates are advertised in the Newsletter. The association makes a valuable contribution to our school, especially in the way of providing resources. Swimming Club is also facilitated by the P&C. Swimming Club on Friday night is very popular, attracting over fifty swimmers each year.

INSTRUMENTAL MUSIC

Instrumental music is available to Year 5 or older students. Application forms are available from the office. Parents are responsible for a levy associated with the cost of hiring the instrument. A levy is also charged for the cost associated with preparation of music sheets, photocopying etc. This levy is charged to students hiring an instrument as well as students who use their own.

More complete details of the instrumental music program can be accessed from the school office upon request.

SOCIAL MEDIA

The school has a website which can be accessed at:

- <http://wallumbiss.eq.edu.au>

We also maintain a school Facebook page. This can be accessed at:

- <http://www.facebook.com/pages/Wallumbilla-State-School/635025519848390>

These two avenues are used to distribute news and other information about events at the school. Images of students in various activities are also uploaded (provided parental permission has been given).